

THE PARK HILLS CITY COUNCIL HELD A BUSINESS MEETING ON MONDAY, AUGUST 12, 2024, AT 7:00 P.M. AT THE PARK HILLS CITY BUILDING, 1106 AMSTERDAM ROAD, WITH MAYOR KATHY ZEMBRODT PRESIDING. COUNCILMEMBERS PRESENT: MONTY O’HARA, DR. JOE DAUGHERTY, SARAH FROELICH, PAM SPOOR, JOE SHIELDS, AND STEVE ELKINS ALSO PRESENT: CITY ATTORNEY, DANIEL BRAUN

Call to Order

Pledge of Allegiance

Roll Call

Motion to approve the July 8, 2024, meeting minutes, with changes, was made by Ms. Spoor; seconded by Mr. O’Hara. Roll call: all ayes

The Park Pointe HOA asked for approval of a Labor Day celebration from August 31st through September 2nd. Since the permit was not clear on gate closures, times or exact days of the event, Council did not approve the permit. Chief Stanley will discuss closures with Covington and make sure they give their permission as most of the viewing area is in Covington.

Senator Chris McDaniel was present at the meeting to give an update on the State of the Union as well as legislative updates. He stated that it was a busy session. Ms. Froelich asked about funding for road repairs due to the Brent Spence Bridge construction. He replied that they are working with other cities in the area and that issues will be addressed as they arise. Discussion regarding COLA raises took place.

Ms. Jennifer Sierra, running against Senator McDaniel this fall, was present at the meeting to introduce herself. She asked for support and encouraged everyone to reach out with any questions or concerns.

I. Second Reading; Ordinance No. 8, 2024; amending Section 4 of the Personnel Policies regarding holidays was read in summary by Attorney Braun. Motion to adopt Ordinance was made by Ms. Froelich; seconded by Mr. Shields. Dr. Daugherty believes that it would be appropriate to include all federal holidays and not just Juneteenth. Roll call: Mr. O’Hara, aye; Dr. Daugherty, nay; Ms. Froelich, aye; Ms. Spoor, aye; Mr. Shields, aye; Mr. Elkins, aye Motion carried

II. Second Reading; Ordinance No. 9, 2024; setting the 2024 tax rate was read in summary by Attorney Braun. Motion to adopt Ordinance was made by Ms. Spoor; seconded by Mr. Elkins. Ms. Spoor was in favor of keeping the same rate as it is what the city budgeted for. Roll call: all ayes

III. Department Reports

A. Police Department – Chief Cody Stanley

Chief Stanley’ report contained the following:

Reports: 6

Citations:

- 0 Warrant Arrests
- 18 Traffic citations (1 DUI)
- 0 Criminal Arrests

City Citations: 0

Additional:

467 calls for service less; 42 traffic stops, 198 Vacation/Special Area Checks, 6 Special Detail we had a total of 221 police related calls.

Calls for assistance from other police departments:

Ludlow	33
Ft. Wright	8
Covington	2
Villa Hills	2

Call Review:

- 0 reports on Elberta Circle
- 1 report & 13 citations on St. Joseph Lane
- 3 reports and 5 traffic citations on Dixie Highway

B. Fire Department – Chief John S. Rigney

- A total of 23 calls for service were received during the month of July. The incidents are broken down by type on the Activity report.
- FD crews extinguished a vehicle fire on SB I-75 and assisted Ludlow with (2) structure fires.
- Annual Safety inspections were completed in all multi-family bldgs.
- Crews completed in-house repairs of several items and began routing fit testing of SCBA facepieces.

C. Public Works – Dan VonHandorf

- Greetings Mayor Zembrodt and Council and thanks for another month.
- I have some great news to report. The surveyors are working on Amsterdam between Hillcrest and Sleepy Hollow. It's starting to happen...yee ha!
- We have been working in the Audubon Preserve on the bridge over the creek, and happy to say we are just about finished. Still have a few little things to do. Oh, just fyi, we have put a plastic grip over the wood at the contact points to reduce the risk of splinters.
- I have been using the traffic counter in many places before school starts and will reinstall to the same spots to get more data. The highest volume spot so far is St. Joseph.
- I am planning to get some paint striping and sidewalk improvements done.

Ms. Spoor thanked Mr. VonHandorf for the wonderful job he did on the bridge in the Audubon Preserve.

Ms. Froelich asked if there was a way to fill in the swale on the new sidewalk on Hamilton Road. Mr. VonHandorf replied that he painted a yellow stripe on the edge for better visibility.

D. City Engineer – Jay Bayer
Gateway Development (aka Park Pointe)

The Emergency Access Drive from Old State Road has been partially constructed. The drive is to be maintained by the HOA. The easement may need to be revised to reflect the final pavement location. The city has asked for this confirmation

The city has a bond in place until the punchlist work is completed. With the long delay in completing this task, a new inspection and punchlist is suggested before the bond is released. A plat is to be prepared by the developer to dedicate the proposed right of way along Amsterdam.

Ms. Froelich asked if Mr. Bayer could look at the forementioned swale. Mr. O'Hara stated that he would like to see more involvement from the city engineer on projects. Discussion then took place about extending the sidewalk up Arlington Road. Ms. Spoor also asked Mr. Bayer about the large swale between North Arlington and 1470 Dixie Highway. She stated that the bus stop was moved there and is very dangerous. Mr. Bayer replied that that is a state-maintained road, so they have little say so.

E. Finance Department – Julie Alig
1. Financial reports – June & July 2024
A. Trial Balance
B. Statement of Revenues
C. Statement of Expenditures

Motion to approve the June financial statements was made by Ms. Spoor; seconded by Mr. Shields. Ms. Froelich noted that the income is at 129% and has netted more by almost 30%. Roll call: all ayes

Motion to approve the July financial statements was made by Ms. Froelich; seconded by Mr. Elkins. Roll call: all ayes

IV. Committee Discussions

A. Parks, Recreation & Beautification – Pam Spoor

Ms. Spoor stated that the committee met on August 7th in the city building. Discussion included:

- A park on the south side of the city.
- Trail improvements need to be made including access and invasive control. She also believes tree IDs and trail maps would be nice.
- A drought poses problems in Trolley Park. She would like to discuss irrigation systems.

- She discussed with Duke a tunneling system to get wires underground and not above the park playground equipment. This would make the city eligible for grants.
- The community garden is full of produce, please help yourself.
- There is a need for poison ivy control in the park and at the Sleepy Hollow and Amsterdam intersection.
- Keep the streetcar pass-throughs in good condition and address the upper to lower Lawton Road pass.

The committee will be discussing where to fund these projects from.

B. Infrastructure – Joe Shields

Mr. Shields will have the committee look into the N. Arlington sidewalk as well as the swale on Dixie Highway. Mr. Shields believes it would be helpful to get some involvement from Mr. Bayer. He will discuss budgeting for this with the Mayor. Ms. Froelich asked if there was anything new regarding the GPS. Mr. Shields stated that Stacey from the KYTC had nothing new.

V . Old Business - None

VI. New Business

Ms. Gretchen Stephenson asked to speak before Council. She stated that her personal checking account was hacked into. She believed the chances of finding the culprit were slim to none. Officer Thomas Bradford was on it and did a great job finding out who did it. She added that he treated her like family and that she is very appreciative of him.

Mayor, Kathy Zembrodt

ATTEST:

City Clerk