

THE PARK HILLS CITY COUNCIL HELD A CAUCUS MEETING ON MONDAY, JANUARY 27, 2025, AT 7:00 P.M. AT THE PARK HILLS CITY BUILDING, 1106 AMSTERDAM ROAD, WITH MAYOR KATHY ZEMBRODT PRESIDING. COUNCILMEMBERS PRESENT: GREG CLAYPOLE, EMILY SAYERS, SARAH FROELICH, PAM SPOOR, AND STEVE ELKINS. ABSENT: CITY ATTORNEY, DAN BRAUN & COUNCIL MEMBER, LAURA CARDOSI

Call to Order

Pledge of Allegiance

Roll Call

I. Discussion regarding Ordinance No. 12, 2024 proposed by Ms. Froelich in November.

The traffic Ordinance was last updated in 2021 so this would be an amendment to that Ordinance. Ms. Froelich stated that the main point is to update some of the language. The way it is written makes it sound as if signs can be put up anytime and/or anywhere the mayor likes. Mayor Zembrodt stated that any signs put up must have the approval of council. Ms. Froelich would still like to have an engineering study done. She read from the KRS: The decision to establish all way stop control at an un-signalized intersection should be based on an engineering study. Ms. Spoor said the words 'should be' does not make it mandatory. Mayor Zembrodt read what Chief Stanley had discussed with the KYTC. He wrote that he was told there is no need for regulation because it says 'should' which is not mandatory and the KYTC does not enforce this. Traffic control devices like stop signs are normally a local purview to place as necessary for public safety.

Ms. Froelich read KRS 189.337, Section 2, which reads:

The Department of Highways shall promulgate and adopt a manual of standards and specifications for a uniform system of official traffic control devices for use upon all roads and streets open to public travel. The manual and its future revisions and supplements shall be applicable to all roads and streets under the control of the Department of Highways or any county or incorporated city.

Ms. Spoor responded that any signs put up prior to the MUTCD are grandfathered in and that there are already standards in place for signs. Ms. Froelich stated that these past signs may need to be addressed, and that the city needs to do the right thing moving forward.

Ms. Spoor is opposed to having an engineering study prior to putting up a stop sign. She believes it would become very costly. Signs already must have the approval of council. She suggested that the police chief could also weigh in with his approval.

Ms. Froelich stated that she spoke with a gentleman who works for the KYTC and was told by him that this is something the city should heed. She doesn't think the city should be able to put up stop signs wherever we want. Mr. Claypole replied that he doesn't believe the city just puts up stop signs wherever we like. There is a process in place that we follow. Mr. Elkins stated that our city attorney does not believe it is necessary, and he trusts his opinion. Ms. Sayers stated that it would make sense to consult with the KYTC on some of these issues. Mr. Elkins is in favor of traffic studies on new roads, and he agreed with Ms. Sayers that it would be beneficial for someone from KYTC to attend an upcoming meeting. Ms. Spoor stated that her top priority is always safety and that speeding and running of stop signs is the main complaint we hear from residents

Mayor Zembrodt will contact the KYTC to see if they can have a representative come to a future meeting. Ms. Froelich thinks a speed calming plan for the entire city is a good idea. Mr. Elkins stated that he would address this at an infrastructure meeting.

II. Event permit discussion

Mayor Zembrodt stated that she put Newport's event permit in council's packets for reference. Ms. Froelich thanked Marty Boyer and the Economic Development & Business committee for helping put together the event permit draft. An audit of different cities was used. One of the main concerns Ms. Froelich stated is the outdated code. The committee put together the draft but would like someone to put it in format. Further discussion included park usage, outdoor sound, events in public spaces such as a Farmer's Market, traffic/parking concerns and threshold amount of people attending. Ms. Sayers would also like to focus on events people would like to see in the city. A deposit was mentioned regarding some events and insurance which Mayor Zembrodt stated that she would look into.

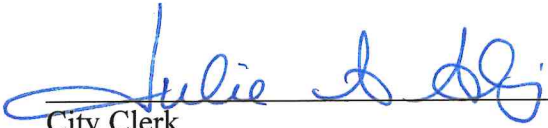
The mayor will go over with Ms. Alig to get something together using mainly wording from the Newport form. This will be brought back to council for discussion.

8:14 Motion to adjourn the Caucus meeting was made by Mr. Claypole; seconded by Ms. Spoor.



Mayor, Kathy Zembrodt

ATTEST:



City Clerk